

Garrowhill Primary School Parent Council AGM

3rd September 2024

6.30-6:45pm

Attendees: Gayle Clarkson (Headteacher)
Lorna Chatham (Acting Depute Head)
Laura Beastall (Depute Head)
Tracy Byrne (Teaching Staff Representative)
Mark Dobson (Chair)
Lyndsey Johnston (Vice Chair)
Gillian McLellan (Secretary/Treasurer)
Jade Gilmour
Laura Martin
Laura McCosh
Amanda McGill
Gemma McPike

Apologies: Lindsey Connolly
Chanelle Montague

Minutes: Gillian McLellan

Agenda

1. Welcome and New Members
2. Apologies
3. Approval of accounts and finance report for previous year August – July
4. Resignation of office bearers
5. Election of office bearers
6. Constitution and GDPR

1. Welcome and New Members

Mark opened the AGM as Chair with the agenda. No new members were noted.

2. Apologies

Apologies were noted as above.

3. Approval Of Accounts and Finance Report for August 2023 – July 2024

Gillian McLellan will pass to Linda Clark to approve if no one else available.

Total balance as of 31st July 2024 – **£5,445.46**

Total Income for August 2023 – July 2024 – **£4784.89**

- Glasgow City Council Grant – £400.00

- Easy Fundraising – £126.46
- Pre-Loved Uniform – £49.00
- 12 days of Christmas Raffle – £2,877.00
- Glasgow City Council Music Grant Award – £769.00
- Crazy Hair Day – £400.00
- Dress Down Day – £505.00
- Donation from P7 leavers – £270.00

Total Expenditure for August 2023 – July 2024 – **£3192.00**

- Let fee for September parent council meeting – £5.70
- Let fee for November parent council meeting – £5.70
- Let fee for January parent council meeting – £15.66
- City Embroidery Primary 1 gym bags and book bags – £665.00
- 12 days of Christmas Raffle – £196.53
- Disco Dome for Primary 7 Leavers event – £221.05
- Ice cream for Primary 6 and 7 at Inverclyde Trip – £280.80
- Garrowhill Primary School Fund Music Grant Award – £769.00
- Bannerman Ties for Primary 7 Leavers – £377.46
- St Ambrose Ties for Primary 7 Leavers – £24.00
- Let fee for May parent council meeting – £15.80
- P7 leavers ties – £9.50
- P7leavers mugs and bookmarks – £387.07
- P7 leavers food – £218.73

4. Resignation of office bearers

No resignations of office bearers. However, as the current office bearers only have 2 years left in the parent council these positions will require people to shadow them from September 2025 with a view to taking over as new office bearers in September 2026.

5. Election of office bearers

No elections required.

6. Constitution and GDPR

The Chair will look over the GDPR forms to ensure compliance is being met and it will then be sent to all members via email to verify that they are still happy to be on the mailing list. There will be an addition to make a WhatsApp group in addition to the email list. None of the school staff will be part of the WhatsApp group.