

Garrowhill Primary School Parent Council Meeting
3rd September 2024
6.45pm – 7.45pm

Attendees: Gayle Clarkson (Headteacher)
Lorna Chatham (Acting Depute Head)
Laura Beastall (Depute Head)
Tracy Byrne (Teaching Staff Representative)
Mark Dobson (Chair)
Lyndsey Johnston (Vice Chair)
Gillian McLellan (Secretary/Treasurer)
Jade Gilmour
Laura Martin
Laura McCosh
Amanda McGill
Gemma McPike

Apologies: Lindsey Connolly
Chanelle Montague

Minutes: Gillian McLellan

Agenda

1. Welcome and apologies.
2. Review and approval of Previous Meeting minutes and action update
3. Head Teachers Report
4. Account Balance and Finance Report
5. Events Fundraising
6. AOCB
7. Actions to be taken before next meeting
8. Date and time of next meeting

1. Welcome and apologies

Mark opened the meeting as Chair with the agenda.
Apologies – Apologies were noted as above.

2. Review Previous Minutes and action update

Actions to be completed by next meeting	Actioned by
Email B&Q community champion	Mark Dobson
Email Cordia regarding food	Mark Dobson
Email Dominoes for P7 leavers	Mark Dobson
Order Skipping Ropes and Hula Hoops	Gillian McLellan/Laura Martin
Send out minutes	Gillian McLellan
Book let for next meeting	Gillian McLellan

- Mark emailed Cordia regarding feedback from some of the pupils on the food provided by the dinner school. Nothing has changed in terms of suppliers or the type of food that is ordered. It may be that the children's taste buds have changed as they have grown up.
- Mark emailed B&Q to ask about donating some weed membrane for the shrubbery but as we are not a charity, they were unable to process our request.
- Mark emailed Dominoes to see if they could provide a discount for the P7 leavers food but never received a response.
- Gillian ordered the hula hoops and skipping ropes which were delivered to the school this week and have been a brilliant addition to the playground. Lorna asked if we could order some hula hoop stands for the senior playground and the group agreed. Gillian will look at sourcing these and getting them ordered.
- Some P1 parents of class 2023/2024 very kindly donated some monies to the parent council to help with the cost of the P7 leavers event. This was as a thank you from the P1's to the P7's for all the support they gave them over the year.

3. Head Teachers Report

School Roll and Staffing

School Roll is currently: 454

We have welcomed 2 new members of staff this year:

Miss Isla Barr and Miss Jessica Dunion are probationer teachers and will both be supported by Phillip Halewood.

Miss Sarah Watters and Mr Ben Munogee have remained in the school on long-term supply. Miss Watters post consists of a 0.4 FTE vacancy and the 0.6FTE vacancy due to the retiral of Ms Kathleen Boyle.

Devolved School Budget

Devolved school budget has been further reduced this session due to savings the authority must make. Budget is approximately 20% lower than previous years. School fund is very low although we are hopeful the 'Sing-along-a-dance-a-thon' will raise money for us. This will be used to pay for house treats, Christmas parties, panto, etc. We have also used the school budget to pay for after-school clubs on offer. Last session we developed space in our new room 'The Hive' to create a calm, sensory space. We are keen to continue to develop the outdoor areas in both playgrounds. We would also like to purchase 'Play Along Maths' games for the infant department and develop the senior open area.

Winning House Treats

October – Science Centre trip, Wed 10th October.

December - Showcase – Monday 9th December.

Pupil Equity Funding

We have received £45,235. This will pay for staffing –2 for 1 probationer teachers to allow some more flexibility for Principal Teacher and Support for Learning. This will also pay for additional staffing to cover until maternity leave starts.

School Improvement Plan

We have 2 key areas of priority in our School Improvement Plan for this session, linked to the main Challenge:

Achievement & Progress: Improve levels of attainment and rates of progress across curricular areas

Improve the quality of questioning and levels of attainment in Literacy and Numeracy: Complete Glasgow Pedagogy ‘Questioning’ module with all staff and establish ‘Teacher Learning Communities’ (TLCs) to ensure consistent approaches and nurture positive learning environments. Through this module, all staff collaborate to implement questioning techniques to identify gaps in learning and to support and scaffold/challenge learners thinking.

Teaching staff will also collaborate to implement regular formative assessments and construct clear success criteria to create a culture of enquiry in the classroom.

Improve differentiation and pace and challenge in numeracy.

This will start with a whole school audit of current practice in the teaching of numeracy and maths – looking at resources and programmes of work, as well as differentiation.

We will also be introducing ‘Play Along’ maths in Primary 1 and 2 classes.

School Ground – Shrubbery Update

Unfortunately, due to continued vandalism we need to re-think the use of the shrubbery area. Whilst we had hoped this area could be used by our children, it is safest to remove items and create areas out with. We are planning a reading and reflection area on the grass behind the pitch, with additional seating and planters. The house will be relocated to the infant playground and will be housed within the shuttered area

The Term Ahead:

- Active Schools – City of Dance, Football and P3 Multi-Play Clubs will begin this term.
- Macmillan Coffee Morning – led by Primary 6b this year on 26th September. The Choir will also be performing at this event.
- Primary 3k, 3b and P4/3 Harvest Assembly – Thursday 10th October.
- Harvest Collection – North East Food Bank - w/c 7th October. Eco-Committee to lead.
- Autumn Parents’ Evening – Wednesday 9th October.

4. Account Balance

Currently we have **£3,627.86**

Total Income so far, since May's meeting – **£1,228.26**

- Pre-Loved uniform – £10.85
- Easy Fundraising – £42.41
- Donations from P1 parents for P7 leavers event – £270
- Dress down day – £505
- Glasgow City Council Grant – £400

Total Expenditure so far, since May's meeting – **£1,724.63**

- P7 leavers ties – £9.50
- P7leavers mugs and bookmarks – £387.07
- P7 leavers food – £218.73
- P7 leavers ice cream – £82.50
- Weed membrane – £115.00
- Hula hoops and skipping ropes – £517.54
- Let fee for September parent council meeting – £15.81
- Sleepers for shrubbery – £378.48

5. Events Fundraising

We will run the 12 days of Christmas Raffle again this year after a successful trial run last year.

- Gillian McLellan will draw up a list of businesses to share with members and a headed letter for people to email, post or hand in to businesses to ask for any donations.
- Lorna Chatham will send out a message to the parents at the start of November asking for any donations that they can bring in.
- The raffle tickets will be issued week commencing 11th November to be handed back to the school by Thursday 28th November. Late tickets will be added to the draw if handed in once the draw has commenced.
- The school will get the children to pick tickets each day (number of tickets to be clarified once all prizes are gathered in)
- The raffle will be drawn daily starting on Monday 2nd December and finishing on Friday 13th December, with Saturday 7th and Sunday 8th being drawn on either Friday 13th December or Monday 16th December.

6. AOCB

- Gemma McPike will continue to sit on the school fund committee.
- Councillor John Daly has asked to meet with the wider parent forum to discuss the upcoming budget cuts to education. Gillian will liaise with him and book the let as required. The date and time of this will be sent out via the ScotEd app to all parents and signed from the parent council.

7. Actions to be taken before next meeting.

Actions to be completed by next meeting	To be actioned by
Have accounts audited and approved	Gillian McLellan
Ensure GDPR compliance is being met	Mark Dobson
Order hula hoop stands	Gillian McLellan
Purchase raffle books	Gillian McLellan
Put together a list of raffle prizes and businesses to be shared with all members	Gillian McLellan
Book let for next meeting	Gillian McLellan
Liaise with Councillor John Daly and follow up with communication to the school and book let	Gillian McLellan

8. Date and time of next meeting

Tuesday 12th November 2024 at 6.30pm.